



Hot Springs Village
Property Owners' Association

895 DeSoto Boulevard, Hot Springs Village, Arkansas 71909
• 501.922.5556 • administration@hsvpoa.org • www.hsvpoa.org

December 2010

Dear Hot Springs Village Property Owner,

Thank you for your interest in being a candidate for a position on the Hot Springs Village Property Owners' Association Board of Directors.

Included in this packet is the application form and a return envelope. Once the submitted application is found to be complete and in good order, the Board Secretary will notify the Board of Directors and your name will be placed on the ballot for the scheduled election.

Information on all candidates, including their photographs and unedited resumes will be printed in the Spring issue of the POA ADVOCATE for review by all Association members.

Your completed application, photo and a 250 word resume must be received at the POA General Manager's office by **4:00 p.m.** on Thursday, January 13, 2011. A recent color photo, size 3"x5" to 5"x7", should be included with your application **or emailed to administration@hsvpoa.org**.

If there is anything that I can do to assist you, please call me at 922-5530.

Sincerely,

Jerry Kosoglow
Acting General Manager
and Board Secretary

2011 CALENDAR
FOR BOARD OF DIRECTORS ELECTIONS

<u>Timetable</u>	<u>Action</u>	<u>Responsibility</u>
Nov. 3, 2010 Board work shop	Review of Board Application and Election Calendar	Board of Directors
Nov. 17, 2010 Reg. Bd. Mtg.	Approval of Board Application and Election Calendar	Board of Directors
Dec. 1, 2010	General Manager's office to make applications available to interested property owners as well as on the POA's website.	Gen. Mgr.'s office/ Communications
Dec. 13, 2010/Jan.13, 2011	BOD application submittal period. Board and public to be notified of certified candidates	Gen. Mgrs.'s Office
(Weekly)	Press releases describing the procedure for submitting an application to be provided to local media announcing expiration of two (2) POA Directors' terms and that candidates are being sought. Applications to be available at the General Manager's office.	POA Communications
Thur., Jan. 13, 2011	Deadline for submitting completed applications, with resumes and photographs to Gen. Mgr.'s office by 4:00 p.m.	General Manager
9:00 a.m., Jan. 17, 2011	Deadline for BOD applicant(s) to file additional information or material, if requested to do so.	General Manager
Fri., Jan. 21, 2011	Deadline to submit candidate support advertising in Advocate by 4:00 p.m.	
February	Submit article to the local media and ADVOCATE on the BOD candidates, based on the applications and resumes submitted.	POA Communications
Feb. & Mar.	POA staff to prepare ballots for mailing along with letter, resumes, and return envelopes to all Association members determined to be in good standing on March 4, 2011.	Suzette Tadlock/Doris Truett
Fri., Mar. 11, 2011	Ballots, letter, resumes, and return envelopes mailed to all Association members in good standing. Ballots will be returned to the POA staff to be stored and counted.	Doris Truett
Wed., Mar. 30, 2011	Deadline for ballots to be returned (4:00 p.m.)	
Thur., Mar. 31, 2011	Election Date In the event of a tie, the affected candidates shall be called together and final results will be determined by the drawing of lots.	General Manager
4:00 p.m., Tues., April 5, 2011	Deadline for any property owner to request a recount to the General Manager. A check in amount determined by the General Manager to recount the ballots must accompany the written request. The General Manager will announce the charge for a recount when it releases the results of the election.	General Manager
Wed., April 20, 2011	Newly elected Board members will be seated at the conclusion of the April 20, 2011 regular meeting at which time the Board will certify the election of the new Board members.	Board of Directors

APPLICATION FOR CANDIDACY FOR BOARD OF DIRECTORS
HOT SPRINGS VILLAGE PROPERTY OWNERS' ASSOCIATION

(Please print or type all information)

Name _____ Phone _____

Address _____ Lot, Block/Subdivision _____

I am a member in good standing of the Hot Springs Village Property Owners' Association and not an employee of the Association, and I hereby apply to serve the Association on the Board of Directors. If elected, I agree to follow and be bound by the Bylaws, Declaration and Protective Covenants of Hot Springs Village.

I understand the amount of time required for Board activities, may include approximately 40 to 60 hours per month. I agree to provide the required information and abide by the election procedures. My failure to do so may disqualify me as a candidate.

Signature _____ Date _____

APPLICATION INSTRUCTIONS:

Please complete all sections of this application, including the specified attachment and return it in a sealed envelope to the Secretary of the Association, Attention: Board Secretary, by **4:00 p.m. on Thursday, January 13, 2011**.

Information from this application will be provided to the local press and will be provided to the members of the Association at the time the ballot is mailed to them. It is important to the election process that accurate background information be provided to the members of the Association, so that they may make an informed choice as they cast their ballot. You should understand that the majority of members are non-resident and this will be the only information they have about you. You are asked **not** to exceed the specified 250 word count on this application for the information requested, so that all applicants are treated uniformly in the presentation of their background data. The 250 word count limit will be determined by Microsoft word. Applicants exceeding the 250 word count will be asked to resubmit their statement to comply with the 250 word limitation by the specified deadline.

1. Please state in an attachment to this application on a sheet of paper, as well as by C D or email to administration@hsvpoa.org, and in not more than 250 words, that which you believe best presents you and your views as a candidate for the Board of Directors. This must include:
 - A. Education background; employment history; date you became a Hot Springs Village property owner; current POA/community involvement.
 - B. Why you wish to serve on the Board of Directors.

Your information will be published in the Spring edition of the POA ADVOCATE, which is mailed to all property owners. It will be made available to the local press and will accompany the ballots mailed to all property owners.

2. Attach to this application one recent color photograph of yourself size 3"x 5" to 5"x 7", which will not be returned, images may also be emailed to administration@hsvpoa.org.
3. Attach to this application a Petition, copies of which may be obtained from the Secretary of the Association, requesting that your name appear on the Election Ballot, containing the signatures of not less than (50) property owners of Hot Springs Village who are members in good standing. If there are multiple owners of a lot, only one owner may sign the Petition.

PETITION FOR CANDIDACY
TO THE
HOT SPRINGS VILLAGE
PROPERTY OWNERS' ASSOCIATION
BOARD OF DIRECTORS

We, the undersigned, members in good standing of the Hot Springs Village Property Owners' Association, hereby petition the candidacy of _____ and set forth our signatures, addresses, and Lot, Block and Subdivision.

**ONLY ONE SIGNATURE PER LOT OR LIVING UNIT
INDICATES CANDIDACY REQUIREMENT BUT NOT AN ENDORSEMENT**

1. Signature _____ Print Name _____
Address _____ Lot, Block, Subdivision _____
2. Signature _____ Print Name _____
Address _____ Lot, Block, Subdivision _____
3. Signature _____ Print Name _____
Address _____ Lot, Block, Subdivision _____
4. Signature _____ Print Name _____
Address _____ Lot, Block, Subdivision _____
5. Signature _____ Print Name _____
Address _____ Lot, Block, Subdivision _____
6. Signature _____ Print Name _____
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- 10. Signature _____ Print Name _____
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- 12. Signature _____ Print Name _____
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- 13. Signature _____ Print Name _____
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- 14. Signature _____ Print Name _____
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- 15. Signature _____ Print Name _____
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- 16. Signature _____ Print Name _____
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- 17. Signature _____ Print Name _____
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- 18. Signature _____ Print Name _____
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- 19. Signature _____ Print Name _____
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- 20. Signature _____ Print Name _____
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- 21. Signature _____ Print Name _____
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- 22. Signature _____ Print Name _____

Address _____

Lot, Block, Subdivision _____

23. Signature _____

Print Name _____

Address _____

Lot, Block, Subdivision _____

24. Signature _____

Print Name _____

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Lot, Block, Subdivision _____

25. Signature _____

Print Name _____

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26. Signature _____

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27. Signature _____

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28. Signature _____

Print Name _____

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Lot, Block, Subdivision _____

29. Signature _____

Print Name _____

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Lot, Block, Subdivision _____

30. Signature _____

Print Name _____

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Lot, Block, Subdivision _____

31. Signature _____

Print Name _____

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Lot, Block, Subdivision _____

32. Signature _____

Print Name _____

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Lot, Block, Subdivision _____

33. Signature _____

Print Name _____

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Lot, Block, Subdivision _____

34. Signature _____

Print Name _____

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Lot, Block, Subdivision _____

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53. Signature _____ Print Name _____
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54. Signature _____ Print Name _____
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55. Signature _____ Print Name _____
Address _____ Lot, Block, Subdivision _____