

**CHARTER
LAKES AND WATER COMMITTEE
HOT SPRINGS VILLAGE PROPERTY OWNERS' ASSOCIATION**

I. AUTHORITY

Article XII of the By-Laws of the Hot Springs Village Property Owners' Association.

II. PURPOSE

To advise and assist POA staff within the policies and guidelines of the Board of Directors on matters relating to lake and water issues.

III. ORGANIZATION AND APPOINTMENT

- A. The committee shall consist of seven members of the Property Owners' Association who shall be appointed by the Board of Directors.
- B. Committee members shall be appointed prior to the regular April Board meeting for staggered three-year terms. Appointments made to fill a vacancy shall serve the balance of the term vacated.
- C. A chairperson shall be elected by a majority of the committee members for a term of office not to exceed one year and shall not succeed himself/herself unless requested by the committee and authorized by the Board of Directors. He/she shall preside over all meetings, announce the order of business, state and put to vote all motions brought before the committee and appoint sub-committees as required to conduct the committee's business. Guidelines to assist the chairperson in the execution of his/her duties can be found in POA Operating Policies, Chapter 7, Article 3.
- D. A vice-chairperson shall be elected by the committee. The vice-chairperson shall perform the duties of the chairperson in his/her absence.
- E. A secretary shall be designated to maintain all documents published by the committee.
- F. One member shall be designated as the liaison to Governmental Affairs Committee to advise on water-related issues that could be advanced to governmental agencies and/or elected officials.

IV. DUTIES AND RESPONSIBILITIES

- A. Research and advise on water sources for recreational purposes for lakes and golf course irrigation, particularly during drought periods.
- B. Review lake safety issues, making appropriate recommendations, and educate public on water safety.
- C. Make recommendations on appropriate methods to control siltation into the lakes.

- D. Research and advise on other water resource issues to include communication contacts and routine data collection approved for public release from governmental agencies; see Section V.E. below.
- E. Be available to assist the Governmental Affairs Committee on specific water related matters as requested.
- F. Research and advise on efficient use of lake water for all purposes, whether it be planned releases, movement of water between lakes, or golf course irrigation. The committee should also understand the reasons for lake level declines and educate residents in these matters.
- G. Monitor the chemical properties and physical characteristics of the Village lakes, and when water quality problems appear, research and advise of corrective actions.

V. LIMITATIONS

- A. The committee shall not issue orders to any POA employee, nor will any member have the authority to discipline employees.
- B. The committee is not authorized to commit funds of the POA.
- C. No committee member shall engage in any activity that would constitute a conflict of interest with the duties and responsibilities of the committee.
- D. Committee members are prohibited from accepting any form of gratuity, any form of remuneration from suppliers, contractors, realtors, property owners, or any other person doing business, attempting to do business, or in conflict with or in competition with the POA.
- E. The committee shall not seek policy or rules changes with governmental agencies. Any such recommendation shall be referred to the Governmental Affairs Committee by the Lakes and Water Committee Liaison for subsequent action.

VI. MEETINGS

The committee shall meet monthly at a scheduled time and place. Additional meetings may be held if required or desired by the committee.

VII. REPORTS

- A. Minutes of meetings shall be submitted to the office of the General Manager for distribution and filing no later than Thursday immediately prior to the regularly scheduled Board meeting.
- B. Annual report of committee activity to be completed in accordance with Article XII, Section 4.K, of the By-Laws.